



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **WRH30109 Certificate III in Hairdressing**

**Revision Number: 1**

## **WRH30109 Certificate III in Hairdressing**

### **Modification History**

Not applicable.

### **Description**

The Certificate III in Hairdressing has been designed as the standard entry level qualification for the hairdressing industry.

Likely functions in the hairdressing industry for those who achieve this qualification involve employment as a hairdresser working as part of team in a salon, performing processes that require a range of well developed skills where discretion and judgement is required; with responsibility for own outputs, and responsibility for the supervision of others, including apprentices. Functions at this level include applying skills and knowledge to sell products and services, ensuring a safe working environment and performing a full range of client services, including client consultation and advice, hair and scalp treatments, haircutting, hair design, colour and lightening, and chemical reformation services on male and/or female clients.

### **Pathways Information**

Not applicable.

### **Licensing/Regulatory Information**

Not applicable.

### **Entry Requirements**

**Entry advice**      There are no pre- requisites for this qualification

**Language, literacy and numeracy advice**      The National Reporting System informs the identification and description of underpinning English language, literacy and numeracy features and requirements within competency standards. The learner's language, literacy and numeracy levels are expected to be equivalent to Level 2/3 of the National Reporting System.

*Reading and writing* - a learner will be able to read and comprehend a range of simple texts and write a range of short texts in a number of contexts which may be interrelated.

*Oral communication* - a learner will be able to use and respond to spoken language within a variety of contexts.

*Numeracy and mathematics* - a learner will be able to deal easily with straightforward calculations either manually and/or using a calculator.

## **WRH30109 Certificate III in Hairdressing**

### **Qualification requirements**

## Employability Skills Summary

*\* This unit is compulsory and only applicable for learners undertaking this qualification via an institutional pathway.*

### Employability Skills Summary

#### WHR30109 Certificate III in Hairdressing

The following table contains a summary of the Employability Skills required by the Hairdressing Industry for this qualification. The Employability Skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
<b>Communication</b>	Use questioning and active listening to ascertain and respond to client needs to ensure clients enjoy a positive experience that reflects salon values. Negotiate responsively with client to suggest new looks, products and services and to ensure and confirm client satisfaction. Give clear instructions to apprentices and other team members and regularly carry out verbal instructions from other team members and supervisors. Read and interpret product and tool manufacturers instructions and other work related documents. Complete simple written workplace forms and share work related information with other team members.
<b>Teamwork</b>	Supervise apprentices and work collaboratively with other team members, supporting the team, respecting and understanding others views and giving and receiving feedback in the context of a salon environment where employees are expected to perform their individual tasks but also look for opportunities to assist others at peak client periods and to share technical expertise.
<b>Problem solving</b>	Demonstrate sensitivity to client needs and concerns, anticipating problems and acting to avoid them where possible. Solve technical and service problems in the context of a team structure where, decisions may be made independently or may be referred to another technical team member or a supervisor for support or resolution depending upon salon policy and procedures.
<b>Initiative and enterprise</b>	Act independently within the context of a team structure where some supervision may occur. Regularly suggest new hairdressing design, service and product ideas to clients.
<b>Planning and organising</b>	Plan and carry out complex technical and salon tasks to accommodate salon service timelines and priorities.

<b>Self-management</b>	Understand and follow salon policies regarding work availability, rosters and work duties. Work within the salon culture by practising inclusive behaviour, effective management of personal presentation, hygiene, and time; and the ability to efficiently prioritise and complete delegated tasks under instruction.
<b>Learning</b>	Identify personal strengths and weaknesses in the context of the job role and recognise how to personally learn best at work. Seek opportunities to learn new ways of doing things and implement changes within the context of salon procedures and wider industry product and technical developments.
<b>Technology</b>	Use and maintain a range of salon technology; in the context of available equipment and salon procedures. Recognise and report faulty equipment and follow salon occupational health and safety procedures.

Due to the high proportion of electives required by this qualification, the industry/enterprise requirements described above for each Employability Skill are representative of the hairdressing industry in general and may not reflect specific job roles. Learning and assessment strategies for this qualification should be based on the requirements of the units of competency for this qualification.

***Example core and elective unit selection WRH30109 Certificate III in Hairdressing***

A learner who is employed or seeking employment in a salon offering hairdressing services and retailing home hair care products specifically for men could elect to undertake the following units:

**Australian Apprenticeship Pathway**

**All 23 core units**

**AND**

WRHHC307B Combine haircut structures for traditional and classic designs on men

**PLUS**

WRHCS203A Hone and strop straight razors

WRHHC308B Design and maintain beards and moustaches

WRHHC309A Perform face and head shaves

SIRXMER005A Create a display

SIRXSL002A Advise on products and services

**OR**

**Institutional Pathway**

**All 23 core units****AND**

WRHHC307B Combine haircut structures for traditional and classic designs on men

**PLUS**

WRHHC203A Hone and strop straight razors

WRHHC308B Design and maintain beards and moustaches

WRHHC309A Perform face and head shaves

WRHWP302A Operate effectively as a hairdresser in a salon work team

SIRXSLS002A Advise on products and services

A learner who is employed or seeking employment in a salon offering hairdressing services and retailing home hair care products for men and women could elect to undertake the following units:

**Australian Apprenticeship pathway****All 23 core units****AND**

WRHHC306B Combine haircut structures on women

**PLUS**

WRHCL305B Perform on scalp full head and re-touch bleach services

WRHHC307B Combine haircut structures for traditional and classic designs on men

WRHHC308B Design and maintain beards and moustaches

WRHHD304A Design and apply long hair design finishes

SIRXRPK002A Recommend hair, beauty and cosmetic products and services

OR

**Institutional Pathway****All 23 core units****AND**

WRHHC306B Combine haircut structures on women

**PLUS**

WRHCL305B Perform on scalp full head and re-touch bleach services

WRHHC307B Combine haircut structures for traditional and classic designs on men

WRHHC308B Design and maintain beards and moustaches  
 WRHHD304A Design and apply long hair design finishes  
 WRHWP302A Operate effectively as a hairdresser in a salon work team

## Packaging Rules

### WRH30109 Certificate III in Hairdressing

#### Qualification requirements

To achieve a Certificate III in Hairdressing, 29 units must be completed comprising:

- 23 core units, plus
- 6 elective units, comprising 1 compulsory elective haircutting unit and 5 elective units.

*Note: WRHWP302A Operate effectively as a hairdresser in a salon work team, is a compulsory elective, in the group of 5 to be selected by learners undertaking this qualification via an institutional pathway; and it is not applicable to learners undertaking an Australian Apprenticeship pathway who acquire this learning in their salon.*

#### Core units - complete all 23 units of competency

WRBCS201B	Conduct financial transactions
WRBCS203B	Provide service to clients
WRHCL302B	Colour and lighten hair
WRHCL303B	Design and perform full and partial highlighting techniques
WRHCL304A	Perform colour correction
WRHCR302B	Perform chemical curling and volumising services
WRHCR303B	Perform chemical straightening and relaxing services
WRHCS201A	Prepare clients for salon services
WRHCS202B	Maintain tools and equipment
WRHCS204A	Maintain and organise work areas

## WRH30109 Certificate III in Hairdressing

### Qualification requirements

WRHCS205A	Follow personal health and safety routines at work
WRHHC301A	Design haircut structures
WRHHC302A	Apply one length/solid haircut structures
WRHHC303A	Apply graduated haircut structures
WRHHC304A	Apply layered haircut structures
WRHHC305A	Apply over-comb techniques
WRHHD303A	Design and apply short to medium-length hair design finishes
WRHHS301A	Apply the principles of hairdressing science
WRHHS302A	Consult with clients and treat hair and scalp conditions
SIRXCOM001A	Communicate in the workplace
SIRXIND001A	Work effectively in a retail environment
SIRXOHS001A	Apply safe working practices
SIRXSLS001A	Sell products and services

### PLUS

#### Compulsory elective units - complete 1 of the following units of competency

WRHHC306B	Combine haircut structures on women
WRHHC307B	Combine haircut structures for traditional and classic designs on men

**WRH30109 Certificate III in Hairdressing****Qualification requirements****PLUS****Elective units - complete 5 of the following units of competency**

WRHCL305B	Perform on scalp full head and re-touch bleach services
WRHCR404B	Apply chemical reformation techniques to enhance hair designs
WRHCS203A	Hone and strop straight razors
WRHCS308A	Plan services for special events
WRHHC306B	Combine haircut structures on women
WRHHC307B	Combine haircut structures for traditional and classic designs on men
WRHHC308B	Design and maintain beards and moustaches
WRHHC309A	Perform face and head shaves
WRHHD202A	Apply single, two and three strand braiding techniques
WRHHD304A	Design and apply long hair design finishes
*WRHWP302A	Operate effectively as a hairdresser in a salon work team
SIRXMGT001A	Coordinate work teams
SIRXMER001A	Merchandise products
SIRXMER005A	Create a display
SIRXSLS002A	Advise on products and services
SIRXRPK002A	Recommend hair, beauty and cosmetic products and services
HLTFA301B	Provide first aid

*\* This unit is compulsory and only applicable for learners undertaking this qualification via an institutional pathway.*

## Unit Grid

HLTFA301B Provide first aid  
SIRXCOM001A Communicate in the workplace  
SIRXIND001A Work effectively in a retail environment  
SIRXMER001A Merchandise products  
SIRXMER005A Create a display  
SIRXMGT001A Coordinate work teams  
SIRXOHS001A Apply safe working practices  
SIRXRPK002A Recommend hair, beauty and cosmetic products and services  
SIRXSLS001A Sell products and services  
SIRXSLS002A Advise on products and services  
WRBCS201B Conduct financial transactions  
WRBCS203B Provide service to clients  
WRHCL302B Colour and lighten hair  
WRHCL303B Design and perform full and partial highlighting techniques  
WRHCL304A Perform colour correction  
WRHCL305B Perform on scalp full head and re-touch bleach services  
WRHCR302B Perform chemical curling and volumising services  
WRHCR303B Perform chemical straightening and relaxing services  
WRHCR404B Apply chemical reformation techniques to enhance hair designs  
WRHCS201A Prepare clients for salon services  
WRHCS202B Maintain tools and equipment  
WRHCS203A Hone and strop straight razors  
WRHCS204A Maintain and organise work areas  
WRHCS205A Follow personal health and safety routines at work  
WRHCS308A Plan services for special events  
WRHHC301A Design haircut structures  
WRHHC302A Apply one length\_solid haircut structures  
WRHHC303A Apply graduated haircut structures  
WRHHC304A Apply layered haircut structures  
WRHHC305A Apply over-comb techniques  
WRHHC306B Combine haircut structures on women  
WRHHC307B Combine haircut structures for traditional and classic designs on men  
WRHHC308B Design and maintain beards and moustaches  
WRHHC309A Perform face and head shaves  
WRHHD202A Apply single, two and three strand braiding techniques  
WRHHD303A Design and apply short to medium-length hair design finishes  
WRHHD304A Design and apply long hair design finishes  
WRHHS301A Apply the principles of hairdressing science  
WRHHS302A Consult with clients and treat hair and scalp conditions  
WRHWP302A Operate effectively as a hairdresser in a salon work team